Alpha Lambda Delta – Officer Descriptions

President
The role of the chapter president is an important one, as you are the presiding officer. Your enthusiasm, your support of high standards of scholarship, and your ability to interest and involve the membership in achieving the goals of ALD will contribute to the success of the chapter. You should strive for open communication with your officers and advisors and be aware of all facets of ALD.

Vice President
The role of vice president is very important, which requires you to work closely with the President in presiding over and executing chapter affairs. Knowledge of organization and administration of ALD is imperative, as is creativity and enthusiasm.

AHA Representative
The role of the AHA Representative is significant, as you represent our organization at Academic Honors Assembly meetings. Through your efforts, you will aid ALD in increasing its presence on campus and advocating for its needs, as well as networking with other academic groups. This role calls for your initiative, open communication, and enthusiasm.

Treasurer
As treasurer, you are entrusted with the financial affairs of the chapter. Keeping accurate records and paying bills promptly is your responsibility. You will work closely with the president in preparing the annual financial report. Your integrity will be your most respected quality as treasurer.

Secretary
As secretary, you shall be responsible for efficiently handling all correspondence and records, both at the national and local levels of your chapter. In addition, you will be responsible for maintaining executive meeting minutes and keeping track of chapter business. Active participation and organization is important for this role, so that you will be able to translate the board’s progress and goals for all parties.

Historian
As Historian, you are responsible for keeping the records of the activities of the chapter. At the end of the year, you will submit a scrapbook representing the year’s activities to the national office. Your records should be neat, creative, and informative to market USC’s Alpha Lambda Delta both nationally and locally.

Academic Chair
As Academic Chair, it is your duty to promote the scholastic goals of our organization through the planning of academic events. This calls for your creativity in developing events with widespread appeal while furthering the intellectual pursuits of our membership base.

Social Events Chair
As Social Chair, you will be responsible for organizing social activities that will foster a sense of community among peers. Freshness and creativity will aid you in developing events to attract and engage ALD members.

Philanthropy Chair
As Philanthropy Chair, it is your task to organize philanthropic and service events for ALD members, thereby promoting continued community involvement within the organization.

Public Relations Chair
As Public Relations Chair, you will be responsible for contributing news and ads for the Daily Trojan, promoting ALD around campus, and maintaining our academic integrity and scholarly reputation. Moreover, it is your duty to prepare submissions for publication in the nationwide distributed ALD publication, The Flame.

Technology Chair
As Technology Chair, you have the important task of transmitting ALD’s goals to the rest of the USC community. It is your job to keep the ALD website updated and creative. In addition, you will be the communicator between the President and ALD members through emails.